



How to apply

Business Administration/International Service Management

Degree	Bachelor of Arts (B.A.)
Type of study	Cooperative
Standard period of study	6 semester (incl. internship)
Commencement of studies	Winter semester (1 Oct)
Credits (ECTS)	210
Language of instruction	English
Department / Central Institute	Department of Cooperative Studies

How to apply without a German university entrance qualification

The application is to be submitted to the partner company.

Application period:

Up to a year before commencement of study

Admission requirements

- University entrance qualification or an entrance qualification for a University of Applied Sciences
- A contract (on a form) with a suitable apprenticeship institution/ company

Proof of English language proficiency

You need to present a standardised test to prove that your English level is at least B2 CEFR (Common European Framework of References) or above. The required minimum score of the accepted English certificates are listed [here](#). We accept certificates of up to five years old. Please, hand in a certified copy (no scan, coloured copy or pdf, but paper with original stamp) of your language certificate or show the original.

If you have studied in the higher education system a minimum of two semesters entirely in English, this can be accepted as equivalent (please provide proof). You do not need to provide further English certificates if you hold a GMAT.

- [Back to degree programme](#)

General information

Department of Cooperative Studies

Personal counselling for dual study programmes

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studienberatung.dual@hwr-berlin.de

Office hours (without advance notice)

Thu 15.00 -17.00

Study counselling by telephone

Thu 14.00 -15.00