

# Administration of Justice

Degree	<b>Diplom</b>
Type of study	<b>Full-time study</b>
Standard period of study	<b>3 Jahre plus 3 months examinations</b>
Commencement of studies	<b>Winter semester (1 Oct)</b>
Language of instruction	<b>German</b>
Department / Central Institute	<b>Department of Legal Studies</b>

**Beratung für  
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Student Counselling Service**

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Telephone consultation hours  
Tue, Thu 14.00–15.00

## Degree programme

Rechtspfleger work in a court or prosecuting context to take independent legal decisions. Their decisions are subject only to the demands of the Law. They perform a range of tasks defined by the government such as foreclosure and sequestration proceedings, land registry tasks, enforcement proceedings and the assessment of costs.

The preparatory service for a career in the Senior Justice Service equips its personnel with an understanding of the legal, social and political contexts in which they will work and confers all the requisite knowledge and experience to take independent decisions. The degree qualification Diplom-Rechtspfleger/in (FH) is awarded following the completion of a pass in the final thesis.

Study as a paid civil servant, the optimal combination of theory and practice and the excellent career prospects for which graduates can aspire to, makes the degree course one of the most popular in Germany.

## Professional field

The wide range of responsibilities which the career *Rechtspfleger/in* brings (involving fields such as Composition, Insolvency, Guardianship and Enforcement) makes it a highly interesting and diverse occupation

## Degree structure

The degree programme is structured in four parts. Part One (Theory) is studied in fourteen months; this is followed by a ten-month practical phase. Parts Three and Four are themselves followed by a further six-month theoretical and practical phase. Admission to the degree programme confers the status of temporary Civil Servant and candidate *Rechtspfleger/in*. The preparation service is completed with the *Laufbahnprüfung*.

## Course contents

**The syllabus contains the following specializations:**

- Inheritance Law
- Family Law
- Corporate Law
- Land Property Law
- Commercial Law
- Insolvency Law
- Law of Costs
- Criminal Procedure



- Criminal Law
- Enforcement Law
- The Principles of Constitutional Law
- Administrative Law
- The Law of Enforcement
- Civil Process Law
- Civil Law

### Admission requirements

- University entrance qualification or an entrance qualification for a University of Applied Sciences
- German nationality as defined by Article 116 GG, § 7 BeamtStG

### Application procedure and deadlines

The application is to be submitted to the state recruitment authority:

- Kammergericht Berlin
- Branden- burgisches Oberlandesgericht
- or Oberlandesgericht Naumburg

### Fees and grants

Tuition fees	<b>None</b>
Semesterfee	<b>ca. € 300 per semester (incl. local transport semester ticket)</b>