

(3) The BSEL is obliged to fulfil the tasks it has been assigned by the Faculty of Business and Economics' Regulations on Taking a Work Placement Semester in Study Programmes.

§ 3 Remuneration and Claims for the Reimbursement of Costs and Expenses

(1) The intern is to receive a monthly remuneration of Euro from the work placement provider.

(2) This contract does not establish any basis for the work placement provider to claim for the reimbursement of costs incurred in fulfilling this contract; claims in tort against the intern remain unaffected.

§ 4 Work Placement Supervisor

(1) The work placement provider names Mr/Ms as the Training Supervisor.
Surname, first name

(2) The BSEL names Mr/Ms/ Professor ... **Janke, Madeleine** as the Work Placement Supervisor.
(**contact:** Monika Sakka, Center for Internships and Corporate Relations,
phone: 030/ 30877 -1257, monika.sakka@hwr-berlin.de)

§ 5 Holidays

(1) Holidays will only be granted if the work placement comprises a guaranteed working period of at least a total of 5 month.

(2) The work placement provider may allow an intern to be temporarily freed from their obligations for personal reasons.

§ 6 Terminating this Agreement

(1) The Work Placement Agreement can be cancelled prematurely:

- a) without observing a period of notice in the case of good cause,
- b) with a period of notice of four weeks in the case of altering the objective of or withdrawing from the course of studies.

(2) The Agreement is cancelled by a unilateral written statement submitted to the other parties to this Agreement. If the work placement provider wishes to cancel the Agreement, it is first to contact the BSEL Work Placement Supervisor.

§ 7 Insurance Cover

(1) The intern is legally covered by an accident insurance policy for the duration of the work experience semester (§ 2 (1) Nr. 8c Social Code Book Seven - SGB VII). In the case of an insurance claim, the work placement provider will provide the BSEL with a copy of the accident notification.

(2) The intern's third party risk at the work placement provider is covered for the duration of the placement by that provider's general employer's liability insurance.

§ 8 Copy of the Agreement

Each party to the Agreement is to receive an identical copy of the Agreement signed by all the contracting parties.

.....
Place, Date

.....
Work Placement Provider Stamp and Signature

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Signature of Intern