



Hochschule für
Wirtschaft und Recht Berlin
Berlin School of Economics and Law

The international master programmes at the department of Business and Economics at HWR Berlin

How to apply for a Master's degree

Winter term 2025/26

conducted by

- Student Advisory Services
- Master Office,
Department of Business and Economics (FB1)



Welcome

If you want, we would love to know which country you come from. You can now write your home country in the chat 😊!



Foto: Lukas Schramm

Agenda

The master programmes at department 1

- Overview
- Application requirements
- Application process
- Admission process

Please listen and ask your questions later.
Keep yourself muted during the presentation.



Foto: Lukas Schramm

Programmes in English

- Business Intelligence and Process Management (M.Sc.)
- FACT – Finance, Accounting, Controlling, Taxation (M.Sc.)*
- Global Supply Chain and Operations Management (M.A.)
- International Business and Consulting: (M.A.)
Human Resource or Strategic Management International
- Economics (M.A.)
- International Finance (M.Sc.)
- International Marketing Management (M.A.)
- Political Economy of European Integration (M.A.)

* This programme offers a range of elective options in German.



Foto: Lukas Schramm

Programmes in German /w English

- FACT – Finance, Accounting, Controlling, Taxation (M.Sc.)
- Marketing Management dt./engl. (M.A.)
50% in English, 50% in German
- Unternehmensrecht im internationalen Kontext (LL.M.)
This programme has some English modules, but it is primarily in German.



Fees and costs

Tuition fee

none

Semester fee

currently about
370 €

including
public
transport

Additional costs

For all:

living costs
health insurance (mandatory)

For international applicants:

certified translations
uni-assist application fee

For Non-EU applicants:

Visa
blocked account



More information
by DAAD

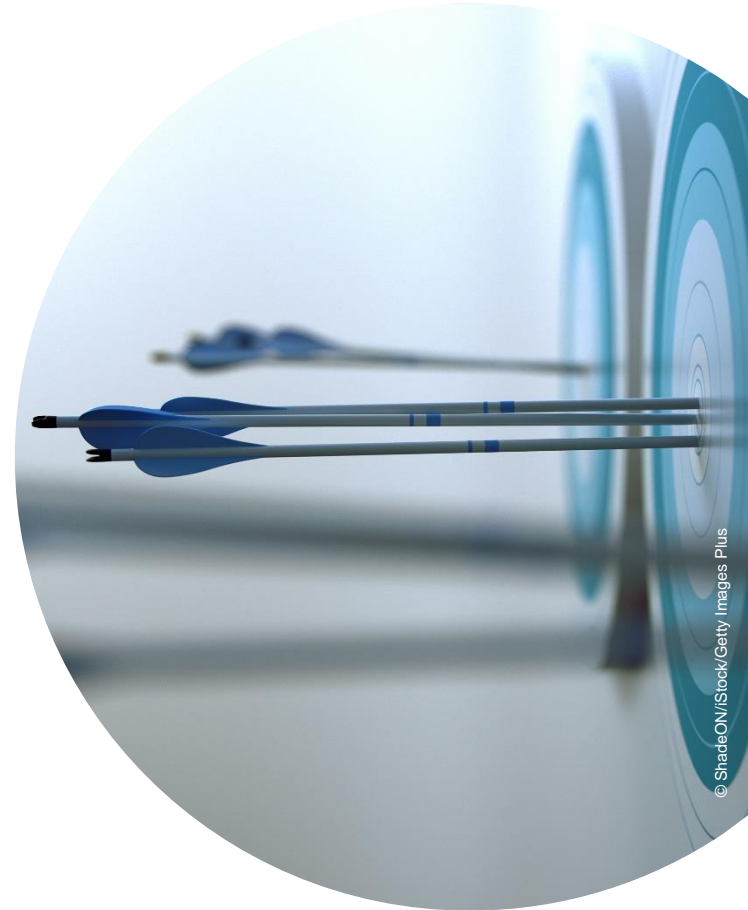
Number of Applications and Application rate 2024

Your second choice will only be considered if there is no sufficient number of applicants with a first choice in that programme.

Number of applicants for one study place at the department of business and economics:



Typically 1 in 7-8 applicants in the programmes we are discussing today is offered a study place at HWR Berlin.



What are the odds?

Available study places

FACT	80
Global Supply Chain & Operations Mgmt	40
Marketing Management (dt./engl.)	40
International Finance	35
International Economics	35
Political Economy of European Integration	35
Company Law in an international Context	35
International Marketing Management	35
Business Intelligence & Process Mgmt	20
International Business and Consulting – HR	18
International Business and Consulting – SM	18



Degree structure

first semester

foundation and basic stage

second semester

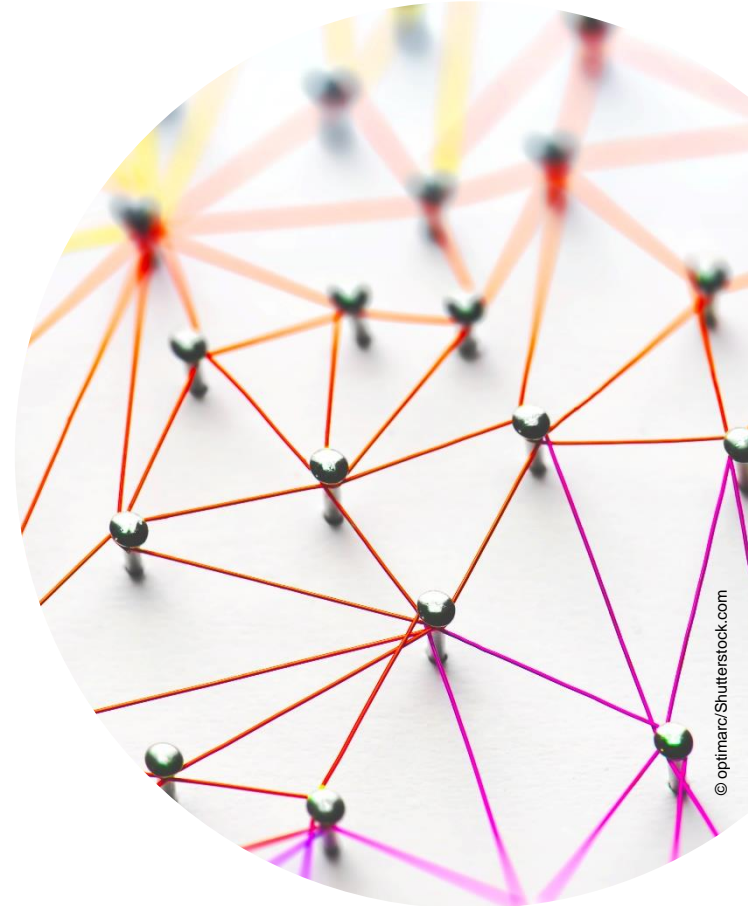
specialization stage

(internship or abroad studies)

(BA with less than 210 ECTS and no professional experience; or voluntary)

final semester - master thesis

Master's thesis, final oral examination,
research methodology seminar



Common Queries

- There is **no summer semester (April) start**. Only in winter semester (October) each year.
- There is **no deferral of enrollment**. New students must be in Berlin on 1st of October.
⇒ You should **secure a visa appointment for end July**, so plan carefully, don't wait until you receive an admission!
- **Recognition of previous master credit** can only occur after admission. No guarantees.
- It is the **applicants' responsibility** to upload their documents in full and on time.



Application documents

Must haves

- Corresponding Bachelor Degree or preliminary certificate including GPA
- Transcript of records
- Language skills
- Motivation letter
- CV

Good to haves

(different in different programmes, pls check online)

- GMAT
- Professional experience 1-2 years
- German language skills



Corresponding Bachelor Degree

You must show specific courses from your Bachelor's in the field of your chosen master programme. These courses cannot be replaced by work experience.

Business Intelligence & Process Management

- Business Administration
- Quantitative Methods and/or Databases
- Computer Science, Information Systems

FACT

- Finance
- Accounting
- Controlling
- Taxation

Global Supply Chain & Operations Management

- Operations Management
- Supply Chain Management
- Logistics

International Business Consulting

HR:

- HR Management
- Labour Law
- Organizational Design / Behavior

SM:

- Strategic Management
- Financial and Managerial Accounting
- Operations Management

International Economics

- Microeconomics
- Macroeconomics
- International Economics

Corresponding Bachelor Degree

You must prove specific courses from your Bachelor's in the field of your chosen master programme. These courses cannot be replaced by work experience.

International Finance

- Capital Market Finance
- Corporate Finance
- Statistics

International Marketing Management

- min. 3 Marketing courses or 15 ECTS

Marketing Management (dt./engl.)

- min. 3 Marketing courses or 15 ECTS

Political Economy of EU Integration

- Macroeconomics
- Political / Social Science
- European Studies

Unternehmensrecht im internationalen Kontext

- Undergraduate law degree (Bachelor or German Diploma degree)
- Or the first State Examination in Law
- Or a comparable qualification from a recognized university

Pre-checks of applications

- No pre-check!
- The admission-board will check and decide



English skills high B2 level (CEFRL)

- Studies in English – min. 2 semesters
- TOEFL iBT – 83 points
- IELTS – 6.0 points
- TOEIC Four Skills – 1200 points
- PTE Academic – 67 points
- Cambridge English Scale – 170 points
- Oxford Test of English – 126 points
- UNlcert II
- GMAT

Age of test results

- Not older than 5 years

For International Finance

only TOEFL, IELTS or GMAT
will be accepted

German Skills high B2 level (CEFRL)

- German Abitur
- Studies in Germany – min. 2 semesters
- DSH
- TestDaF - min. 3/3/3/3
- Goethe Zertifikat - B2
- DSD - II
- TELC - B2
- other certificates B2

Age of test results

- Not older than 5 years

Only necessary for the German programmes:

- Marketing Management (dt./eng.)
- Unternehmensrecht

Application process

German bachelor degree

- online application on the HWR Berlin application portal
- upload documents to S.A.M. (pdf formate)
- application period: 15 April – 15 June



International bachelor degree

- online application via uni-assist
- upload documents (pdf formate) or send copies
 - in original language
 - sworn translation
- application period: 15 March – 15 May
- hard deadline: all documents + uni-assist fee have to reach uni-assist within the deadline!
- Apply as early as possible - 4 weeks before the deadline recommended



Information links



Uni-assist
Info country by country



Uni-assist
Check university admission



DAAD – Study in
Germany



International Study at
HWR Berlin

Your timeline

- **gather information**
on application requirements HWR
and uni-assist
- **get your documents in order**
certified translations
language certificates
- **apply online**
- **get visa appointment**



Foto: Lukas Schramm

Admission evaluation

Ranking

- Bachelor degree grade counts more than 50%
- Grades of specific modules count up to 25 %
- Professional experience

If applicable (see online for each programme)

- GMAT
- German language skills



Fotos: Oana Popa-Costea

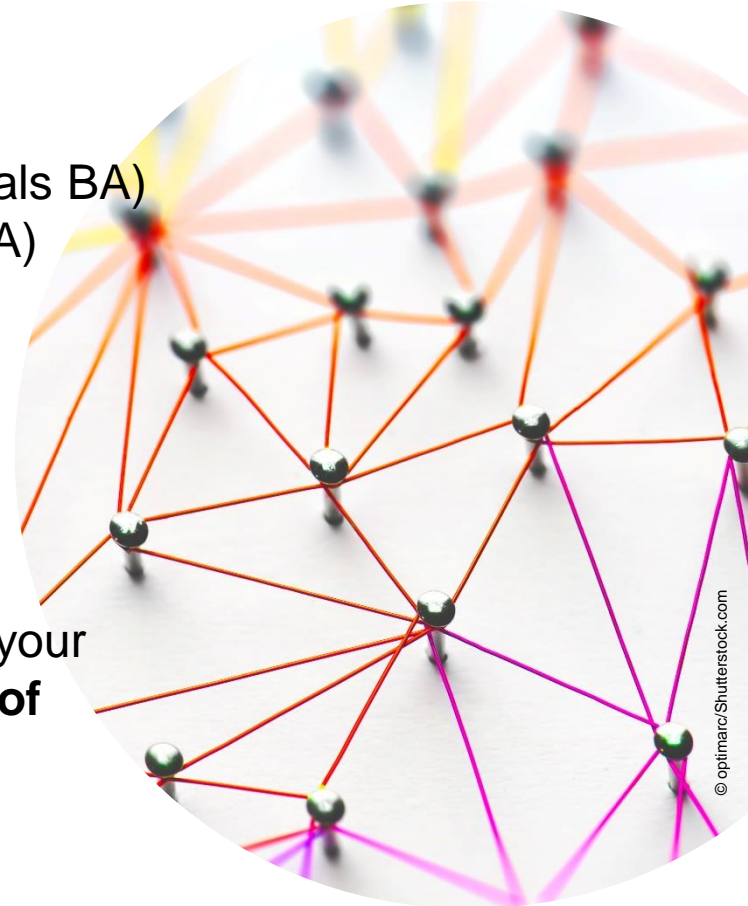
Admission process

Application deadline	15 May (with internationals BA) 15 June (with German BA)
First admissions	start / mid July
Further admissions	mid August
Further admissions	mid September
Rejections	late September

The **confirmation of uni-assist** about forwarding your application to HWR Berlin **equals a confirmation of receipt from HWR Berlin.**

Admissions and rejections are sent via email.

Be patient, don't inquire about your status.



5 key take-aways

1. Apply early
2. Plan your visa process now
3. Register with a personal email address, not a uni or work-related email address
4. Only apply if you meet the basic requirements AND you are interested in the programme
5. Submit all translations & originals.



Contact

Advice for potential applicants

Student Advisory Service

Contact form:



Telephone: +49 30 30877-1919

Telephone consultation hours:

Tue, Wed 11-12 + Thu 14-15

Instagram: [instagram.com/hwr.students](https://www.instagram.com/hwr.students)



Thank you for your attention!

Now there's time for your questions 😊

Please only ask questions that are of general interest, no individual questions about your eligibility.



www.hwr-berlin.de



Hochschule für Wirtschaft und Recht Berlin



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