

Master Internship Course

Prof. Dr. Martina Metzger

BSEL Berlin

Winter Term 2025 / 2026

Master Internship Course

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Kick-off Meeting

Wednesday, 29 October 2025

6:00-7:30 pm

Outline of the Session

- Part I Intro of participants
- Part II Intro into course, procedure, requirements and grading
- Part III Q + A



Prof. Dr. Martina Metzger

- Professor of Monetary Economics at BSEL since 2014
- Studies at University Bonn (Department of Economics) and Free University Berlin (Department of Economics); Latin American Institute
- Focus: Macro, finance, gender and development
- Collaboration with central banks: Deutsche Bundesbank, Peoples Bank of China, paper with a rep of Kenyan Central Bank
- International Co-operation at BSEL: Cameroon, China, Tunisia, Namibia, Kenya
- Before BSEL: assisting and visiting professor at several universities, desktop economist at UNCTAD (Geneva)
- Since 2015 lay judge at Berlin Social Court
- <https://www.hwr-berlin.de/prof/martina-metzger/#c6435>

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Procedure

- Kick-off meeting at the beginning of the internship
- Internship during the winter term 2025/2026
- Instead of a final workshop in presence several digital meetings Mondays between 4:00-5:30
 - 09 March 2026
 - 16 March 2026
 - 23 March 2026
 - 30 March 2026
- In-between: Please put forward all internship-related questions or comments into the forum or make an appointment for a digital meeting or a meeting in presence respectively

Requirements

- Mandatory Participation in the meetings
 - Kick-off meeting in October 2025 and evaluation meetings in March 2026
- Submitting your presentation in time
 - Deadline: 28 February 2026
- Give a talk on your internship during the evaluation meetings in March 2026
- Submitting your internship report in time
 - Deadline: 31 March 2026

Internship Report

- Evaluation and reflection on your work experience
- Length: 10-15 pages (plus references)
- Presenting your employer (e.g. NGO, national or international institution or a company)
- Your task, responsibilities and functions (according to the job description)
- Specific outcomes (preparing a publication, finalising a project, creating a product or a service...) or contribution to the institution or company.

Reflection (1)

Anticipation and Reality

- What did you expect and hope for in terms of
 - Tasks
 - Sovereignty to work
 - Supervision by superiors
 - Co-operation with colleagues
 - About the employer
- Where your expectations matched? If not, in which areas did you identify a gap?
- Did this gap change your perception about the internship or the institution/company?

Reflection (2)

Tasks and Supervision

- Have you been under- or over-challenged by the tasks – or had the tasks been right in terms of requirements and responsibility?
 - What did you learn during the internship (in terms of substance, working processes, the big picture)?
 - How was the supervision? To what extent did supervision enable you to perform well? Which additional measures would have improved your performance?
 - Did you get a qualified feed-back from your superiors?
- Would you assess your work as useful (for the institution/company and society in a broader perspective)?
- If you could change something: What would you like to change and why?

Reflection (3)

Working Climate and Colleagues

- Have you been integrated into the working environment?
 - Have you been accepted by your colleagues?
 - Had there been conflicts or any other issues which had a detriment effect on your contribution?
 - How was the relationship between staff -including the representation of staff by workers councils and trade unions- and supervisors in general?
 - How was your own relationship with your supervisor?
 - What is your impression about the institutional / corporate climate?
- If you could change something: What would you like to change and why?

Reflection (4)

Self Assessment and Link to Studies

- Did you meet the institution's/company's demands and if not, why not?
- To what extent deepened the internship your understanding of topics of your studies?
- To what extent has the internship contributed to your career (master thesis topic, network,...)
- If you could change something: What would you like to change and why?
- If you could perform a leap in time and jump back one year: Would you do the same things you did?
- Would you recommend the institution/company as an employer for internships of other students? If yes, why? If not, why not?

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