

Responsible department or Berlin Professional School /  
contact partner

## **Declaration of a pregnancy** in accordance with § 27 *Mutterschutzgesetz* (MuSchG)

Surname, forename

Enrolment number

Degree programme, subject-specific semester

I inform the Hochschule für Wirtschaft und Recht Berlin (HWR Berlin) of my pregnancy.

### **Estimated delivery date**

(Please submit a copy from the *Mutterpass* or other proof or send by e-mail as a scan if it is not to hand)

#### **Information about maternity leave and proof of pregnancy**

You have the right to maternity leave as defined by § 3 MuSchG (6 weeks before and min. 8 weeks after the estimated date of delivery) as specified in the medical certificate or a midwife's certificate.

#### **Passing on information about maternity leave**

The HWR Berlin is obliged to inform the *Landesamt für Arbeitsschutz, Gesundheitsschutz und technische Sicherheit Berlin* (LAGetSi) of the pregnancy (further information about the information which must be communicated is stipulated in the form "Benachrichtigung nach § 27 Absatz 1 des Mutterschutzgesetzes (MuSchG) über die Tätigkeit einer schwangeren oder stillenden Schülerin oder Studentin" from the LAGetSi).

I have been informed of my rights and duties as a HWR Berlin student during maternity leave. I have read and understood the regulations for the implementation of maternity leave for students at the Hochschule für Wirtschaft und Recht Berlin from 09.04.2018. I will inform my internship provider of the pregnancy.

Date, student's signature



Comment of the administration

Only to be completed by the administration

*Mutterpass* or similar submitted

Further action            Yes            No

If yes, which:

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Date, signature