



Hochschule für
Wirtschaft und Recht Berlin
Berlin School of Economics and Law

English Stream

UNDERGRADUATE COURSES IN ENGLISH LANGUAGE
AT CAMPUS SCHÖNEBERG



Dear guest student,

We are looking forward to welcome you soon at HWR Berlin!

A successful stay abroad requires thorough planning and preparation. The core document for planning your academic activities at HWR Berlin is your **learning agreement**. In your learning agreement, you indicate the courses, which you want to study at HWR Berlin. HWR will check and plan availabilities based on this information. However, please note that **no guarantee can be given that all courses will be accessible**. Therefore, please indicate possible alternatives in your learning agreement.

This document will guide you through the completion of your learning agreement for HWR Berlin.

IMPORTANT INFORMATION

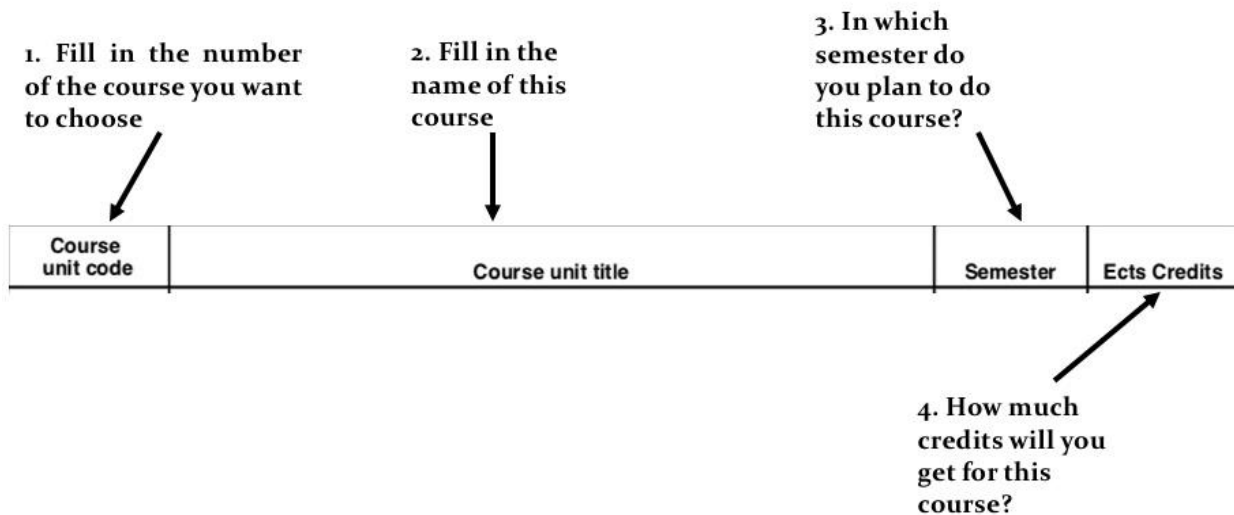
- Exchange students are allowed to pick a maximum of 32 hours/week or 40 ECTS, respectively.
- Attending a course at HWR Berlin requires – additionally to the learning agreement - a **final registration**. This registration will take place about 2-3 weeks before the beginning of the semester. We will send you a notification in due time, as well as the necessary details (such as times and lecturers for the respective semester). Please note that it is important to register within the stated period! Students who **fail to register on time cannot be guaranteed to get admitted to courses**.
- If you will stay more than one semester, remember to mark what course you want to choose in which semester.
 - In order to check the individual modules' contents, please visit our course database at
 - <http://www.campus4u.hwr-berlin.de/>
- (“Courses” → “Search for Lectures” → Enter Course no. as indicated → Scroll down to “Exams/Modules”)
- All information provided in this document is subject to change without prior notice. HWR Berlin reserves the right at any time to modify its course offer.



How to use this document:

- Plan the courses and topics you want to study during your stay at HWR Berlin.
For each topic of interest decide if you want to pick a second stage or a first stage course. Primarily, choose courses from your current stage of studies, which in most cases should be the second stage.
- Look for the topics and courses you need.
- Check whether you fulfil the necessary requirements (pre-knowledge) for the courses you are interested in.
- Choose the courses. If there are two course numbers displayed, record both in your learning agreement. There is no academic difference, the course just belongs to several programs at HWR.
- Prepare a draft of your learning agreement and discuss it with the responsible person in your home university
- Send the document to HWR Berlin

The following graphic shows you how to fill the chosen courses into your learning agreement form:



Note: At the end of the document you will find our General Studies courses. You can add these to your Learning Agreement, additionally to your regular choices. General Studies will usually earn you 1 ECTS, but in most courses it is possible to do a presentation or an assignment to earn 2.5 ECTS in total.



SECOND STAGE (advanced- prerequisites are required)

The second stage of studies at HWR Berlin comprises the semesters four to seven. These courses require basic general knowledge in business administration and economics, as usually acquired during the first semesters of studies. Especially, many of the courses build on one basic course from the first stage in the respective subject field. Please find these specific requirements in the table below. For further information please refer to the module description at <http://www.campus4u.hwr-berlin.de/>

Business Administration

Course	Course N°	Hours/week	ECTS	Semester	Requirements: mentioned modules or courses with comparable content should be completed.
Business Administration (general)					
Operations Management	201693 401092	4	5	4	Basic studies / Mathematics
Strategic Management	201591	4 + 2 hrs tutorial	5	4	First stage of studies
Management Accounting and Controlling	201692 401091	4	5	4	Introduction to Financial Accounting; Introduction to Managerial Accounting



Business Administration - Specialisation: Finance					
Corporate Finance	203091	4	5	5	Principles of Corporate Finance, Mathematics for Business and Economics, Statistics, Introduction to Financial Accounting
Financial Analysis and Valuation	203092	4	5	5	Introduction to Financial Accounting, Introduction to Managerial Accounting, Principles of Corporate Finance, Finance and Investment Policies in Businesses
Selected Issues in Business Finance	203094	4	5	6	Principles of Corporate Finance, Introduction to Financial Accounting, Introduction to Managerial Accounting, Mathematics of Business and Economics, Statistics



Business Administration - Specialisation: Accounting					
International Business Accounting	204092	4	5	5	Introduction to Financial Accounting, Account Balancing and Accounting Law
Group Accounting and Managerial	204093	4	5	4	Basics of Accounting and Managerial/Management Accounting
Business Administration - Specialisation: Human Resource Management and Organisational Design					
Organisational Design	205092	4	5	4	First stage of studies
Human Resource Management	205091	4	5	4	Basic knowledge of organization theory and human resource management, awareness of group dynamics, team skills, language skills



Business Administration - Specialisation: Marketing-Management					
Product and Distribution Management	202091	4	5	4	Marketing (basics) with at least 5 ECTS (verification required)
Communication Strategies and Consumer Behaviour	202093	4	5	5	Marketing (basics) with at least 5 ECTS (verification required)
Market Research	202092	4	5	4	Marketing (basics) with at least 5 ECTS (verification required), Statistics
Selected Issues in Marketing	202094	4	5	5	Marketing (basics) with at least 5 ECTS (verification required)

Economics					
National and international financial relations	211091	4	5	5	Microeconomics, Macroeconomics, International Economics



Social Sciences					
History, Politics and Economics of the Host Country	401191	4	5	2	None

Management Skills					
Intercultural Communication	401491	4	5	5	First stage of studies
Communication and Interaction in a Professional Context	202391 401492	4	5	8	None



Languages					
English for Finance & Accounting	202361	2	2.5	4	English for Management and English for Marketing
English for International Business & Economics	202362	2	2.5	5	English for Management, English for Marketing, English for Finance & Accounting
English for Economics	210862	2	2.5	5	English for Management

Interdisciplinary Modules					
Interdisciplinary Subject Field	209192	12	15	5	First stage of studies



FIRST STAGE (basic)

The first stage of studies at HWR Berlin comprises the first three semesters of the study programs “Business Administration” and “Economics”. Usually, guest students are in a later stage of their own studies such that these courses are too elementary for them. Especially, courses of the first and second semester, which address beginners, should only be chosen by guest students studying neither business administration nor economics (or similar subjects) at their home university.

Business Administration

Course	Course N°	Hours/Week	ECTS	Semester	Requirements: mentioned modules or courses with comparable content should be completed.
Business Administration					
Human Resources and Organisation	200191 400191	4	5	1	Only students in their first year of studies or in their general studies programs
Principles of Financial Accounting	200291 400291	4	5	1	None
Principles of Corporate Finance	200192 400192	4	5	2	Principles of Financial Accounting, Mathematics for Business and Economics
Principles of Managerial Accounting	200292 400292	4	5	2	Principles of Financial Accounting



Marketing	200193 400193	4	5	3	Business Administration Basics
Strategic Management	400992	4	5	4	First stage of studies
International Management	400991	4	5	4	None
Organisation Behaviour in International Companies	400993	4	5	4	Human Resource Management and Organisation

Business Law

Fundamentals of Business Law	400491	4	5	2	None
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Social Sciences

Work, Business and Society	200591	4	5	3	None
Regional Studies	400592	4	5	2	None
History, Politics and Economics of the Host Country	401191	4	5	1	None

Economics

International Economics	200394 400394	4	5	3	Microeconomics: Allocation and Distribution and Macroeconomics I: The Economic Cycle and Employment
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Microeconomics: Allocation and Distribution	200391 400391	4	5	1	None
Political Economy and Social Structure of Modern Society	200592	4	5	1	None
Macroeconomics: The Economic Cycle and Employment	200392 400392	4	5	2	Microeconomics: Allocation and Distribution (optional)

Quantitative Methods/Business Informatics

Statistics	400692	4 + 2 hrs tutorial	5	3	Mathematics for Business and Economics
Mathematics for Business and Economics	400691	4	5	1	Mathematics pre-course
Principles of Business Information Systems	200791	4	5	2	None
Business Applications	200792	4	5	2	None

Languages

English for Management	200861	2	2.5	2	English B1
English for Marketing	200862	2	2.5	3	English B1



General Studies

You can add these to your Learning Agreement, additionally to your regular choices.

General Studies will usually earn you 1 ECTS, but in most courses it is possible to do a presentation or an assignment to earn 2.5 ECTS in total.

General Studies				
Berlin as a Place of German History, Culture and Politics	115007	2	1-2.5	None
Gender in all its Forms – the Law in Europe	115036	2	1-2.5	None
Academic Writing	116002	2	1-2.5	None